

Board Meeting Assignment Guidelines

Each Leadership class student will be required to attend a Lincoln School Board Meeting during the semester they are enrolled in the class. The Board meets twice a month on Monday evenings at 6:00 pm. Meetings take place in the Community Center at Brick Elementary unless there is an announced change of venue.

Guidelines:

- Meeting dates are listed on the district website under “Our District”, then “Board of Education”
- Be there on time (6:00 pm is when they always start) and stay for the entire meeting; however if it is 7:30 pm you may respectfully leave
- Take notes on the meeting to hand in with your final report
- Have your agenda OR notes signed by a Board member at an appropriate time
- This is an individual assignment. You may attend the meeting together but each is responsible for their own final assignment
- The report should be typed, double-spaced, in essay format discussing the following:
 - Major issues of discussion
 - Decisions reached
 - Input by community members; perception of public comment
 - What you found to be the most interesting and/or surprising aspect of the meeting
 - Was this meeting an example of effective leadership?
 - Based on your attendance at this meeting, are you able to give advice on how to improve the meeting based on leadership skills?
- Turn in: agenda signed by Board member, notes on board meeting, typed report
- Due by the last week you are in this class (Seniors - May 22nd, all others - June 12th)